

**KANSAS STATE BOARD OF MORTUARY ARTS
700 SW JACKSON, SUITE #904
TOPEKA, KANSAS**

**The Board Meeting of Thursday, September 2, 2021
Senate Room, Jayhawk Tower Building**

Format of Minutes:

On each motion there appear the names of two board members in a parenthesis. The first named made the motion, and the second named made the second. Ayes and Nays will be recorded at a voter's request.

Thursday, September 2, 2021:

- I. 9:00 a.m.** The meeting of the Kansas State Board of Mortuary Arts (KSBMA) was called to order by President Bedene.

Roll call by Executive Secretary J.W. Carey found the following board members in attendance: President Barry W. Bedene, Arma, Licensee; Vice President Amy Elliott, Lenexa, Consumer; Craig Boomhower, Garden City, Licensee; Robert J. "Bob" Steil, Lawrence, Consumer; Phillip F. Ziegler, Dodge City, Licensee. Executive Secretary J.W. Carey and Assistant Attorney General Laine Barnard were also in attendance.

The board noted this meeting's tentative agenda that is displayed on the agency's website at: <http://ksbma.ks.gov/> under the heading of *Upcoming Meetings*.

(Steil-Elliott) To approve a final agenda for this meeting. Carried.

II. 9:05 a.m. Human Resources Update:

- 1) The Board listened and discussed the process of hiring future employee(s) of the KSBMA. Presentation given by Allison Conklin, Human Resources Manager, Office of Personnel Services.

III. 9:35 a.m. Executive Session:

- 1) (Elliott-Steil) Pursuant to K.S.A. 75-4319, I move that the Board recess into executive session for 40 minutes and reconvene the open meeting at 10:15 a.m. The meeting will reconvene in the current board room.

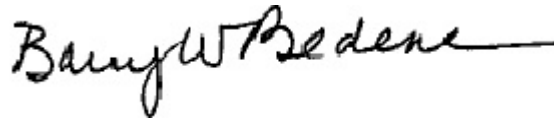
The subject matter and justification for closure is to discuss personnel matters of

nonelected personnel. The Board's legal counsel, Assistant Attorneys General Laine Barnard and Jane Weiler and Executive Secretary J.W. Carey are to be included in the executive session. All other attendees are asked to exit the room at this time. Carried.

IV. 10:15 a.m. New/Old/Remaining Business/Adjournment

(Elliott-Steil) To adjourn—subject to recall by the president, vice president or executive secretary. Carried. The date of the next regularly scheduled board meeting is Thursday, October 14, 2021.

Respectfully submitted:



Barry W. Bedene, President

Thursday, October 14, 2021

(Date)



J.W. Carey, Executive Secretary

Thursday, October 14, 2021

(Date)